

Sherwood Elementary PSO

September 25, 2017

Meeting starts at 7:05 p.m. meeting ends at 9:15 p.m.

Board Members Leslie Wilke, Co-President; Suzanne Bridgeford-Campbell, Co-President; Vanessa Knowles, VP of Fundraising; Kelly Oliver, VP of Fundraising; Liz Morgan, Co-VP of Volunteers; Jessica Allende, Co-Treasurer; Lauren Timpe, VP of Communications; Carrie Hulbert, VP of Events; Kelly Jain, VP of Family & Community Relations; Heather Alschuler, Secretary; Christi Kessler, Principal

Not in attendance Melissa Johansson, VP Hospitality; Sarah Lewis, Co-VP of Volunteers; Molly Spellman, Co-Treasurer; Diana Gray, Auditor;

Welcome

Suzanne

Calendar/Events

Carrie

The new position of VP of Events was created this year to make sure all steps have been taken care of at all of our events.

We are still waiting for the certificate of additionally insured to be approved to post onto the School District calendar.

Sept 22nd - The first Movie Night was a big success. Early approx. is about gross of \$650 from the night. There were about 140 people who attended. The overall thought was that the event flowed very well.

Oct 13th - Walkathon – Walkathon committee taking care of all details

Oct 19th - Next Movie night

TBD - Board meeting

Nov 5th - Budget meeting (9:00am at Leslie Wilke's house). Presidents, treasurer and Christi will be in attendance.

Nov 9th - General PSO Meeting

Nov 15th – Bingo night. Organized and run by Theresa Kotwis

Dec 1st (tentative) – Movie Night

Dec 4th – 8th - Book fair

Dec 7th – Craft Night (book fair will be open as well)

Movie night –

The position of 'Movie Night Coordinator' will be added to have someone be in charge of the monthly events. However, even with this new position, the board is still planning to be involved, but the coordinator can lead the charge and focus on the details of the event. Liz Morgan will be emailing out an ask for this new coordinator.

We will only have one movie night during the month of November and December. Jessica is looking up past Nov and Dec movie night income to see which month was better attended. December 1st is the tentative target date and there is a possibility of turning it into a paid drop off option.

Drop off movie night – There has been an idea proposed for a parent night out/kid drop off for the Nov/Dec movie night. There would be a fee charged (ie \$25 drop off child for 2 pieces of pizza and a child care). We would donate the funds to an organization like WA Kids in Transition. We could bring in the Girl Scout groups to help lead activities. Questions arose surrounding liability and whether we'd be covered under our PSO insurance. We would have to limit the number of students and require preregistration

Artist in residence – Idea from walkathon committee is to bring in an Art teacher as the student 'prize' this year.

Parent Directory **Liz**

The new parent directory is live and approx. 90 families have signed up and have access for the directory at this point. We need to continue to get the word out about the new directory. Link will be included in October's PSO newsletter and on a 'get connected' flier that will be handed out at curriculum night. A question was asked online about using the information year after year, however we will need families to continue to update and submit each year, as we want to keep information as current as possible. Liz is working to make the system automatic, as at this point she has to input the information manually.

Sign Up Genius **Liz**

There is now a sign up genius for the PSO. The username and login information is available to all chairs and anyone helping to solicit volunteers. This will allow us to look at volunteers and hours worked throughout the year.

Email: Sherwood Events – events@sherwoodpso.com

Playground Survey **Suzanne**

There is a live survey about playground feedback that is circulating. However, we only have feedback from 12 people (11 parents and 1 teacher). At this point some of the ideas are: big chess, courtyard maze, natural landscaping, rock river, people on the playground leading activities (ie dodge ball, games), a track, areas to dig and play in the dirt. We need to capture more information and feedback from more of the school's population.

We would also like to solicit students' opinions, however we will work with Christi to develop an age appropriate survey before going to the students.

Once a project is selected, if we choose to go with a very large project, such as a track, Christi is willing to help us navigate the process with the School District, City of Edmonds, etc. However, something that scale will be a huge undertaking that will require a lot of front end planning and contingency plans.

Comfort Kits **Melissa**

We discussed the benefits for having individual vs class sets of comfort kits. It was concluded that it makes a lot more sense for each class to have a class kit instead of individual bags. This would allow easier access and handing out of supplies if they were ever needed. We could still ask for letters and photos to be sent from parents and added into each class's kit.

This year, since comfort kits have all been brought from home or purchased through the PSO, we will go with the current format (however, purchased kits do not need to be individually bagged) and if there are students who are unable to afford a kit, the PSO will make sure there are supplies to cover them in an emergency.

We need to develop a plan for what to do with the supplies that are left over after the school year each year. Some ideas were donating food to WA Kids in Transition.

Walkathon Auction Raffle

Vanessa

Walkathon is on Friday, October the 13th. The goal this year is to raise \$1500 in the raffle.

At this point we have the following donations: Rouge sweater, American Girl Doll (plus AD outfits from Costco), Mariner tickets, Dining out in Edmonds basket, Health and Wellness basket, Wine Package, Board Basket, etc.

(Vanessa will call the district and see if we can have unopened wine on campus to use in the raffle.)

There was an idea in future years to complete a class project to raffle off. This could eventually evolve into something we use for the Art Walk in the future when that event grows to be larger.

There are 4 board members needed to sell tickets during the community walk. If these people could wear something that will stand out such as funny hats, or light up something that would help them be identified. There is also a need to help transition from the community walk to the dinner.

Budget Process and Meeting

Jessica

Budget depends on what comes in with the Walkathon. With the growing school population this year, it is still unknown what some of the new needs that might exist. If there are any known or wanted needs, please email Jessica to add into the budget discussion. Staff will also be asked what their wish list is for the year.

Christmas Wreath

Vanessa

We will use this as a passive fundraiser and offer this as a convenient option for parents to order their winter greenery and support the PSO at the same time.

Promotion would start at the end of October/early November and we would place the order in the second week on November. We would have pick up be on craft night Dec 7th, therefore delivered Dec 6th.

There was some discussion and concern about doing too many fundraisers and stretching the community too thin with too many asks. However this will not be announced until after the walkathon and we will make sure that the messaging is appropriate so it's not pushed as a large fundraiser and rather as a convenience for people who are interested. There was some concern about the Christian centered nature of winter wreaths, but again this will not be pushed on all families.

We set the price point of the produces and can mark them up as much as we'd like.

Principal's Report

Christi

Growing school population

With the growing population of our school, Christi explained the 4th Day Count. The 4th Day Count is the count of students that the School District takes on the fourth day of school to determine the amount of funding that the school will receive based on it's numbers. After this count, students and/or staff can be shuffled and relocated to create the correct balance of resources and students within the system. In the past the norm was to move students after the first four days of school to a new school to where there is more room. However, the district is moving away from this and more common practice has shifted to moving resources to where the students are, vs. moving the students to the resources.

Sherwood is currently at 40+ students over the projected numbers for the year 2017/18 school year. There are over 90 Kindergarten students new to Sherwood. Sherwood also created a first and second grade split classroom to help meet the need of students. The 5th grade classes are also very large and solutions to best support that situation are still being worked out.

There are protocols and timelines that have to be worked through before change can happen. Therefore it takes time.

Question - Is there a point that we can't accept any more students at Sherwood? The School District is looking at the big picture with regards to boundary changes, relocatable classrooms, and school caps? Christi feels she is being heard at the District level and they know overpopulation of our school is a problem and it looks like there will continue to be a demand of growth.

With the increased population at the school, it means more families are coming and going, however drop off and pick up seems to be going smoother. But families and community need to stay patient with the increase of traffic and families.

Parking is a big issue with all school events. During the walkathon Faith Community Church may be an option to park at.

With the increase population, during curriculum night there will be a video streamed introduction instead of all trying to fit into the gym. There is also limited childcare available at the Faith Community Church. The sign up sheet went out earlier this week via email. We can increase the available childcare in future years if it is a success.

Screen-agers is a movie about technology and how to talk to your child about social media. Christi is looking at having screening night and then sharing it with the 5th and 6th grade students. The license to view it at the school is about \$500, however another school may want to go into this with us. We are also looking to see if this would be covered under our current movie license??

Meeting ended 9:15pm