

**Sherwood Elementary PSO***November 10th, 2016*

6:45 – 9:00 P.M.

Meeting starts at 7:01 p.m. Meeting ends at 9:30 p.m.

**Board Members** Leslie Wilke, Co-President; Carrie Hulbert, Co-President; Vanessa Knowles, VP of Fundraising and Volunteers; Sarah Lewis, Co-VP of Hospitality; Liz Morgan, VP of Volunteers; Kristin Haverlock, VP of Communications; Jessica Meyer, VP of Family & Community Relations, Suzanne Campbell, Secretary; Melissa Johansson, Co-VP of Hospitality; Jessica Allende, Co-Treasurer, Diana Gray Co-Treasurer (not present)

**Welcome****Leslie/Carrie****Principal's Report** (not present)**Christi****Budget Approval****Jessica A/Diana Gray**

Detailed discussion of the budget that was proposed last Sunday between the PSO board officers and Christi Kessler. We are able to fully fund the activities we have set a precedence of in previous years. We now have a small fund that can be set aside for additional activities while maintaining a reserve. We discussed in depth options for improving the playground and costs for adding tables for games to the playground. The board moves to approve the budget to present to the public at the General PSO meeting.

**Bylaws Approval****Carrie/Leslie**

We made a few minor updates to the bylaws – they will be posted by the 2<sup>nd</sup> general PSO meeting of the year. Carrie made a motion to approve the bylaws and it was seconded by Melissa Johansson and all were in favor.

**Volunteers strongly encouraged to submit Volunteer paperwork****Leslie**

It's important we have paperwork on file for all volunteers that interact with children, even when its evening and parents are required to be there.

**Family Code Night****Vanessa**

There is an idea to have a family coding night together. Vanessa has the template for the presentation. This would last about an hour – we would follow slides and learn the coding together. Would need the gym for set up, testing out wifi in the gym, someone to present and talk through the slides. Melissa to research what options are available to us for loaning equipment. Leslie to submit a helpdesk ticket to troubleshoot the recent wifi issues in the gym.

**Cookie Dough Sale****Vanessa**

We discussed options to an alternative fundraiser for the cookie dough sale as it was not as successful as we'd hoped last year. What can we think of as a new idea that will get the kids engaged and also help bring in more revenue? We discussed a plant sale and anything that will be more accommodating for

children who are gluten free and/or is not competing with other fundraisers at the same time of year (Girl Scout cookies).

### **Family Directory**

**Leslie**

Leslie has prepared the postcard reminder encouraging families to get listed in the directory. This will go out from the school soon.

### **Sherwood Kids in Need**

**Leslie**

Jessica A to confirm with Anna Shumway what her budget from the new operating expenses are when it is approved from the General PSO.

### **Upcoming Events**

- Book Fair: 11/14 – 18 (eve 16<sup>th</sup>, 17<sup>th</sup>) – *We still need a lot of volunteers for the event next week. Please get the word out!*
- Staff Lunch 5<sup>th</sup> grade: 11/16
- Bingo Night: 11/16
- Movie Night: 11/22 *Finding Dori* – *Jessica D to reserve the movie ahead of time.*
- Mitten Tree – *office will coordinate.*
- Craft Night: 12/8
- Science Center Enrichment – Astronomy: 12/15-16
- Skate Night: 1/24
- Family Dance – Kelly Oliver (Feb)
- Talent Show – Angie Oliver (March)
- Box Top Coordinator – *we will confirm if Alison Wilhelm will coordinate (May)*